

**Draft Minutes of Langham Parish Council (LPC) Meeting
17th April 2024 held at Langham Community Centre 7:30pm**

Attendees: Cllr Bottwood, Cllr Armstrong, Cllr Freeman, Cllr Ogawa from 8pm

Present: Clerk – Carol Harbach
No Members of the public present.

24/001 Welcome and apologies for absence
Cllr Bottwood welcomed everyone to the meeting.
Apologies from Cllr Brockman.

24/002 Declaration of Members interests
If any declarations do arise, they can be made during the meeting.
None arose.

24/003 Agreement of Minutes of the meeting on 6th March 2024
These minutes were agreed after as an accurate account of events. Proposed by Cllr Freeman seconded Cllr Armstrong. All agreed. These were then signed.

24/004 Matters arising from the meeting on 6th March 2024
Items are on this agenda.

24/005 Public Open Forum (Maximum 15 minutes)
Questions may be noted and answered at the next meeting.
No public present.

24/006 Visitors Reports (CCC and County Councillors)
No Councillors present

24/007 Finance
007.1 Matters arising from previous Finance Committee meeting on 17.4.24
Not quorate no matters arising.

007.2 To approve payments in accordance with the 2023/24 budget

Payments due to be paid;

Langham Community Shop donation for bonfire night	£100.00
Langham Scouts donation towards bonfire night	£100.00
Colchester Borough Council bin contract 24/25	£1,458.60
Essex Playing Fields competition	£42.00
Future Electric Ltd – S106 for LCC electrical works	£2,568.00
EALC – affiliation fees for EALC/NALC	£334.61
P. Armstrong reimbursement for Marque	£513.99
	=====
Total	£5,117.20

Payments due at end of month

C. Harbach Salary for April	£1,000.36
M. Rich Contractors invoice April	t.b.a
James Todd & Co – payroll	24.60

Clear Council Management Ltd – Council Insurance	1,104.23
Langham Community Centre April Hall Hire	t.b.a
Moser Groundcare – grass cutting	t.b.a
Mascot costume hire	128.98

£50 deposit refundable.

These invoices were agreed by the Council.

Proposed Cllr Armstrong seconded Cllr Freeman All agreed.

<u>Balance as at 16/4/24</u>		<u>Current account 16/4/24</u>	
Community Account 30553093	£34,419.73	Income	£ 12,822.00
Savings account 30553085	114.93	Expenditure	£ 4,989.00
Tennis account 50634468	15,145.36		
Bonfire account 40553182	16,420.46		
LCC S106 80168297	73.92		
	=====		
	£ 66,174.40		
		<u>Income breakdown this month</u>	
		Football Income	£162 .00
		Precept and grant	£12,560.00
		Fun Run	100.00
		=====	
		Total	£ 12,822.00

007.3 AGAR

The information for the AGAR had been circulated to the finance committee and the forms were put forward to be signed ready for the pre audit on Monday. After discussions, these forms were signed.

24/008

Planning/Housing

008.1 Planning Applications Decisions Received

None at time of agenda issue

008.2 Planning Applications Received

240658 - Land at, Lodge Park, Lodge Lane, Langham Colchester CO4 5NE

Application for approval of details reserved by condition 9 (architectural features) of permission 212967. No comment

008.3 Update on Prior Approval planning submissions

Springfield Farm Prior approval application has been approved subject to a number on conditions mostly related to public health issues in relation to potential hazardous materials on site plus drainage and flooding matters have also been mentioned in the conditions. The PC are not happy with the omission of Highways concerns and a dialogue is continuing with the LPA. However, we are told that under new government legislation developers are not required to address Highways matters and no report from Highways has been sought by the LPA.

008.4 Colchester Local Plan Update

Neighbourhood Plan briefing was held 10/4/24 attended by Cllrs Bottwood & Armstrong. The process has not changed much since NPs were first introduced and the options remain:

- Prepare a full plan with site options. Karen Syrett felt that the amount of effort required to prepare a NP may make this not worthwhile.
- Prepare a NP with no site options
- Engage with CCC on agreed sites

Settlement Boundary Review – first stage complete. Should be published for comment soon.

80 additional sites identified by desktop study following Local Plan Call for Sites
A copy of the slides used on the briefing will be sent to Cllr Freeman.

24/009

Norwich to Tilbury National Grid Scheme Public Consultation 10.4.24 to 18.6.24

- Parish Council Submission

Rosie Pearson has issued a briefing to their members that states residents should contact their PCs and provide their input to a response that should be co-ordinated by PCs. LPC supports this approach and recommended that in addition to the LPC response residents should also make their own submissions.

It was agreed that a drop-in session would be arranged for 1st June at the LCC to enable residents to convey their concerns and issues. Information would also be conveyed in the Newsletter and if possible, by a leaflet drop.

- Pylon Route Map and Excavation Sites

The pylon route map was discussed in more detail and the impact on residents of Perry Lane (and vicinity) which is the access route for the interconnection site for the underground cabling through the AONB. How to contact residents was discussed and it was hoped that the drop-in session would attract Perry Lane residents.

- Input to CCC submission to the Consultation

LPC will input to this submission and have also agreed to provide representatives to join James Ryan (NSIP project manager) to walk the Pylon route that affects Langham.

- National Grid public information event LCC 16th May 2024 2pm to 7pm

LPC have been approached by the Boxted/Langham co-ordinator for the offshore alternative (Nikki Maguire) to help with leaflets and questions being put to National Grid.

Her message: *"Please can you let me know if you are free on the 16th May at Langham Community Centre between 2pm and 7pm to help chat to people (reassure etc!!) and hand out questions we are putting together to challenge /ask National Grid?"*

Cllr Bottwood asked any potential volunteers to contact Nikki Maguire.

24/010

Anglian Water Flooding Current Status

AW have finally answered technical questions raised and a draft reply has been made ready to go back to them. Cllr Armstrong has been in conversations with councillors from Norfolk and the PC for their ideas on the system. It was suggested that AW should be asked to provide a named person to be on call from AW in emergency situations. Ideally this person should be a technician who lives locally. This will be raised with AW.

24/011

Recreation Ground Committee updates

Including matters arising from the meeting on 15th April.

The foundations for the Flagpole at the Monument have been restored and the flagpole is now back in place. Pointing work quotes are being obtained. A project to provide a public toilet has been initiated. Providers have been contacted and information on the site work is being collected. AW are also being contacted regarding connection to the public sewer network.

The New Bench in the play area has arrived. Opening event this Saturday.

A new pop-up marque has been purchased for LPC events, another one will be purchased shortly.
There will be a D-Day celebration on 6th June. Posters to come out shortly.
The possibility of a classic car show is being investigated but the original date has now changed and yet to be agreed.
The usual firework display is due take place on Saturday 2nd November 2024 with the lighting of the Beacon. Met with Dynamic Fireworks about the distribution map.
Last year's firework night accounts are now closed.
The new football goals are now in place and being used.
The new grass cutting contract is in place and the work is going well. There have been good comments received about the field.
MUGA quotes are now being looked at and are ongoing. The specification is being prepared and input from the Tennis Club will be sought. Once complete the invitation to tender will go on the public contracts site.
Container quotes being obtained – Ongoing

24/012 Shrubbery – Moor Road/Park Lane Gigaclear Installation update

Still ongoing between Cllr Barber and Gigaclear.

24/013 S106 Developer Contributions Status

Met with Karen Syrett (Teams call) on 14th March. Agreed reporting format
General discussion on S106 issues. Mainly processes.
Vision for Colchester – Suggested a Parish style input rather than individual responses. Only 155 responses received by CCC.

24/014 Basque Plaque

The costs for this have been obtained, the blue plaque is £345 + VAT and the Basque colour plaque is £505 + VAT. The colour of the plaque and the installation at the LCC still needs to be agreed with the LCC .

24/015 Bus Shelter

It has been confirmed that the land that would be required for the bus shelter belongs to County Highways. This will be followed up.

24/016 Councillor's Reports

No decisions are made or action points allocated in this section
Cllr Freeman – nothing further to report
Cllr Armstrong – nothing further to report
Cllr Ogawa – nothing further to report
Cllr Bottwood – nothing further to report

24/017 Clerk's Report and Correspondence

As 6 people have put in papers to become councillors on Langham Parish Council, there has been confirmation from CCC that there is no need for an election of councillors to be undertaken. The council can co-opt a further councillor at the meeting following the Annual Parish Council meeting, if a candidate can be identified.

24/018 Training/Events

Cllr training available on 4th and 11th June and Chairman training on 17th and 24th June. Any requests for further training is to be given to the Clerk.

24/019

Meetings

- Calendar for next year's meetings

This will be looked at by the new council after the elections.

- To confirm dates of next meeting including the Annual Assembly

Date of next meeting for Langham Parish Council is 16th May (Thursday) 8.30pm

The Annual Parish Assembly is at 6.00pm on Saturday 1st June.

24/020

Items for the next agenda

See above

Any other requirements to be sent to the Clerk.

24/021

Chairman's closure of meeting

The Chairman closed the meeting at 9:10pm

Signed

Date