

**Langham Parish Council Meeting**  
**5<sup>th</sup> June 2024 6pm Langham Community Centre**

**Attendees:** Cllr Armstrong, Cllr Bottwood, Cllr Brockman, Cllr Freeman, Cllr Ogawa, Cllr Piper-Hunter.

**Present:** Clerk – Carol Harbach  
3 Members of the public.

**24/048**      **Welcome and apologies for absence**  
Cllr Armstrong welcomed everyone to the meeting. The only apologies received were from Cllr Rowe.

**24/049**      **Declaration of Members interests**  
Any declarations of interest will be brought up and declared as they arise on the agenda.

**24/050**      **Agreement of Minutes of the meeting on 17<sup>th</sup> April and 16<sup>th</sup> May 2024**  
  
These minutes had been previously circulated and were taken as a true and accurate account.  
Proposed for both Cllr Ogawa seconded Cllr Freeman All agreed.

**24/051**      **Matters arising from the meeting on 17<sup>th</sup> April and 16<sup>th</sup> May 2024**  
  
17<sup>th</sup> April:  
  
CCC's presentation slides from a Local Plan/Neighbour Plan briefing were emailed out to all Cllrs on 11<sup>th</sup> April. A copy will also now be forwarded to Cllr Hunter **Action Cllr Armstrong**  
  
Quotes for pointing work at monument – ongoing.  
  
Investigation of public toilets – covered later under councillor reports  
  
Classic car event – covered later under recreation ground  
  
MUGA Project - further background work on the ITT specification has been undertaken but not yet complete. Ongoing.  
  
Container quotes – ongoing  
  
16<sup>th</sup> May:  
  
Meetings calendar - covered later on the agenda  
  
D-Day event – Leaflets have gone out and this was in the parish magazine. Confirmed that the British Legion and Howes bookings are all in order. Shop will be serving tea and coffee in the club room if it is available. Clerk to see if this can be booked. Clerk to follow up. Cllr Ogawa will follow up final arrangements with Charlotte Parker.

Committee structure – covered later on the agenda.

**24/052**

**Public Open Forum (Maximum 15 minutes)**

Questions may be noted and answered at the next meeting.  
Nothing arose.

**24/053**

**Visitors Reports (CCC and County Councillors)**

No councillors present.

**24/054**

**Co-option of new councillor**

The situation of the councillor vacancy was explained and this had arisen due to the recent election and only 6 councillors being elected.

The Council agreed to co-opt Mrs. Anna Anderson who has applied to become a Parish Councillor. The Election Officer at Colchester City Council (CCC) has been informed and the City Council have no problem with the Parish Council filling this vacancy as the criteria needed have been met. Vote taken to elect Mrs. Anna Anderson to council.

Proposed Cllr Bottwood Seconded Cllr Armstrong All agreed.

The declaration of Acceptance was signed by Anna Anderson and the proper officer.

Cllr Anderson was welcomed to the council.

Paperwork will be forwarded on to Cllr Anderson from the Clerk. **Action Clerk**

The Chairman Proposed the new structure for committees now we had a full compliment of councillors.

RG Committee: Cllr Ogawa - Chair, Cllr Freeman, Cllr Anderson, Bob Schofield committee member next meeting 19<sup>th</sup> June 2024 7:30pm

Finance Committee- Chair Armstrong, Cllr Brockman, Cllr Bottwood

Planning – Cllr Bottwood Chair, Cllr Armstrong, Cllr Hunter, working group committee members Chris Grave and Tony Ellis. Additional working groups to progress the MUGA project and a Public Toilet project will be considered at the June Committee Meetings.

These were all agreed, but committee structures may alter in the future.

**24/055**

**Finance**

**55.1 To approve payments in accordance with the 2024/25 budget**

Declaration of interests from Cllr Ogawa, Cllr Armstrong have an interest in payments to be approved.

Payments to be approved;

Clerk Salary for June 24	£1,000.36
James Todd & Co – payroll	28.80
Moser Groundcare – grass cutting May	1,200.00
Contractor invoice 5/24	144.00
Colchester City Council – election costs	70.00
C. Harbach – ICO Commissioners payment (£40) and TENS License for 6 <sup>th</sup> June event (£21)	61.00

E. Ellis – Plants for around village	27.65
L. Ogawa – Flyers for D-Day event	42.80
Agrovista Ltd – white lining paint	195.00
P, Armstrong – Marquee for council use	499.50
S. Dawson – plants for Millenium Garden	24.00
Langham Community Shop – refreshments for playground Event	111.55
Barclaycard – interest on payments	13.81
	=====
Total	£3,418.47

Proposed by Cllr Hunter seconded by Cllr Bottwood All agreed.

Cllr Armstrong will start the payment process and Cllr Brockman will second authorise the payments.

It was agreed that the LPC Barclaycard would be registered as the payment method for the forthcoming annual renewal of our domain with 123Reg.

**Action Cllr Bottwood**

**24/056**

**Planning/Housing**

**56.1 Planning Applications Decisions Received**

None at time of agenda issue

**56.2 Planning Applications Received**

240844 - East Pole, Langham Lane, Langham Colchester CO4 5HY

Proposed side extension and front porch. No objection.

240931 - Apex 12, Old Ipswich Road, Langham Essex CO7 7QR

Application for removal or variation of a condition 3 following grant of planning permission. (182553) No objection.

**24/057**

**Norwich to Tilbury National Grid Scheme Public Consultation 10.4.24 to 18.6.24  
Date have now extended to 26<sup>th</sup> July.**

LPC will be submitting their own reply to the consultation and have looked at the Rosie Pearson template recommendations. Local harms and mitigation will be the major focus of the LPC submission. Some draft bullet points will be circulated to by Cllr Armstrong to collect any further ideas/additions before we write up our draft submission. This will then be publicised to residents by early July for to allow for any further comments to be received and considered prior to final submission.

A public ‘Pylons drop-in session’ was held last weekend and only 4 residents turned up for the event.

More positively, James Ryan from CCC had attended Langham on 26<sup>th</sup> April and walked the full construction route through the Parish with a group of about a dozen local residents and Cllrs to see what will be affected. James Ryan is preparing the overall CCC response to the Consultation and we will share our own submission with him for potential incorporation into the wider CCC submission.

24/058

**Anglian Water Flooding Current Status**

There was a public meeting with the Parish Council, Anglian Water(AW) and our MP 4 months ago and this was the 3<sup>rd</sup> meeting that had been held. AW were still wanting to complete more detailed surveys so as not to over-engineer the required Water Treatment Works upgrade but there has been no substantive update since that meeting and no response to our request to work with them to put in place a local emergency response mechanism.

Cllr Armstrong has spoken to a council in Norfolk who have obtained a dedicated local individual engineer to deal with things directly in emergency situations. If we cannot secure something similar then legal action may need to be considered for the future. The Consumer Rights Act of 2015 includes a clause which requires services to be delivered “with reasonable care and skill”. A plea for further support from Sir Bernard Jenkin is another route to explore. These matters will be put on the next Planning meeting agenda for further consideration.

24/059

**Recreation Ground Committee updates**

**Football Fun Day event 16<sup>th</sup> June 24.**

One of the football clubs have requested the field for their award event.

Everyone is welcome to attend and may like to join the club.

The Club is also hiring the community centre for the event as well.

The club are requesting the field from 12 to 6pm and will be having bouncy castles on the day. The Clerk has asked for Public Liability Insurance for these.

The cost for the hire will be £60.00. Clerk to contact club to let them know this is agreed. **Action Clerk**

**Classic car show** – Clacton car show was visited by 2 Cllrs and the clubs are happy to attend Langham and a possible date of 8<sup>th</sup> September was agreed. This is going to be a village activity and a budget for this will be needed. The size and design of the event will be looked at and discussed at the June Recreation Ground Committee meeting.

The date was proposed Cllr Ogawa seconded by Cllr Freeman. All agreed.

Cllr Freeman will contact the car clubs. **Action Cllr Freeman**

**Bench base** – the installation work is currently in progress and should be completed very soon.

**Public toilets** – Cllr Bottwood has started conversations with some companies regarding this. The maintenance costs of daily cleaning are a large ongoing cost. Cllr Rowe has been approached regarding potential support from CCC. Project costs are ongoing and more details are being obtained.

24/060

**Basque Plaque**

The Clerk has spoken to Croft Castings and they have confirmed that the plaque will be with the LPC by the end of June. Confirmation of wording will need to be obtained for the final proof and the cost will be no more than the original quote. Clerk to speak to Ian Hollands to confirm wording and send this to Croft Castings for Friday. **Action Clerk**

- 24/061 S106 Developer Contributions Status**  
No new S106 contribution from monthly reports at the moment.  
The LPC have been in discussions with LCC regarding the new toilet project.  
Williamsons development – discussions need to be continued with what the land will be used for. A follow up meeting is needed to move this on.  
**Action Cllr Armstrong/Cllr Bottwood.**
- 24/062 Bus Shelter update**  
Deferred to next meeting.
- 24/063 Councillor's Reports**  
No decisions are made or action points allocated in this section  
Cllr Armstrong – Thanked everyone who came to the Annual Assembly.  
Cllr Bottwood – LPC had an Engagement meeting with the Local Authority and with Karen Syrett. This topics covered a boundary review, call for sites and a desktop review which will take place. A Neighbourhood plan was discussed and a survey for the residents needs to be considered regarding the call for sites. CCC have not completed their survey at the moment. Ongoing in planning meeting.  
Cllr Brockman – No report  
Cllr Freeman – No report  
Cllr Ogawa – The sum up machines were lent to Boxted Runners for their event on Sunday.  
Cllr Anderson – No report
- 24/064 Clerk's Report and Correspondence**  
LPC have received today notification under the Highways Act 1980 Section 119, that footpaths 26 and 29 have been confirmed as diverted by Colchester City Council. There has also a copy of the Confirmed Order and Notice which has been posted at the site and this will also appear in the Colchester Gazette on 6 June 2024. This will be put on the website.  
A resident passed on information on a tree outside a property in Wick Road. This will be trimmed and reported to the Highways department. Cllr Armstrong will follow this up. **Action Cllr Armstrong.**
- 24/065 Training/Events**  
Dates for Chairman/Councillor training will be distributed again by the Clerk.
- 24/066 Meetings**  
- Agreement of the Calendar for next year's meetings  
This has been circulated to all councillors prior to this meeting.  
Two more dates were agreed to be added to this list.  
This was then proposed by Cllr Hunter and seconded by Cllr Brockman. All Agreed this will also be posted on the website. **Action Cllr Armstrong**
- 24/067 Items for the next agenda**

**As above any items to let the Clerk know.**  
Date for next meeting 10<sup>th</sup> July 2024 7:30pm

**24/068**      **Chairman's closure of meeting**  
Meeting was closed at 9:19pm

Signed .....

Cllr Armstrong

Date .....